



## SAFEGUARDING INFORMATION

### MEDICAL INFORMATION, EMERGENCY CONTACT LIST AND CONSENT FORM TO USE AN IMAGE OR PHOTOGRAPH OF A CHILD AGED UP TO 18 YEARS

Dear Parent or Guardian

We take the issue of child safety very seriously and we would never knowingly use an image of your child/children without your prior consent. We would therefore ask for your consent for photographs taken during holiday activities.

Please fill in the details below, if you give your consent for pictures of your child/children to be taken at this session. Please can you also detail any issues that the provider of the session should be aware of, i.e. collection details and emergency contact details.

<b>Name of child/children:</b>		<b>Name of person responsible for child/children:</b>	
<b>Are there any medical issues that the provider of this session should be aware of?</b>		<b>Are there any other issues that the provider of this session should be aware of?</b>	
<b>Emergency contact name and phone number:</b>		<b>Emergency contact extra name and phone number:</b>	
<b>Who will be collecting your child?</b>		<b>Today's Date:</b>	

Photographs will be used for positive publicity for the work of The Adrian Consortium of Extended Schools in the following ways:

- **Newsletters regarding The Adrian Consortium of Extended Schools.**
- **Newsletters for other CSF areas, e.g. CSF News; Inform Schools Newsletter; Young in Herts Newsletter.**
- **Display materials (exhibitions) about Extended Schools .**
- **Electronic communications – e.g. websites such as [www.hertsdirect.org](http://www.hertsdirect.org) [www.hertsextendedschools.org](http://www.hertsextendedschools.org)**
- **Local newspapers and media used by the HCC press office**
- **Positive promotion of this session with Extended Schools partners**

I, the undersigned, understand that photographs will only be used for the purposes stated and by signing this form, I am happy to give my consent for the photographs to be used.

<b>Signature of person responsible for the above named child</b>		<b>Relationship to child/children:</b>	
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For more information contact Kathy Buchanan on 01923-673760 or e-mail:  
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