



Work with Children, Make a Difference

About us

The Pre-school Learning Alliance is a leading early years charity; the largest voluntary provider of childcare services; and a major partner and contributor to the government's Sure Start programme.

Hertfordshire Pre-school Learning Alliance welcomes applications from all sectors of the community for the following temporary post.

Registered Charity no. 1096526

Temporary Job Vacancy

Sure Start Children's Centres Chorleywood & Loudwater

Children's Centre Assistant

Temporary position

10 hours per week.

Pay £9.30 per hour.

Work schedule

Tuesday afternoon

Wednesday morning

Thursday afternoon

The appointment is initially for a 12 week period. Start date January 2010.

The position will be reviewed in the light of the 2010/2011 financial budget.

Applicants should hold qualification to level 3 in Early Years Care and Education or equivalent qualification in health & social care; and be able to evidence their good working knowledge and experience in working with children and families. An enhanced disclosure notice from the Criminal Records Bureau will be required.

Duties will include;

- Representing the children's centre work at children's services run within the local community
- Assisting with planning and preparation of the children's centre services.
- Facilitating the running of one children's centre service.

This post will also require;

- Travelling to local venues.
- Manual lifting and carrying of resources.

Application closure date 14th December 2009

Interview date 16th & 18th December 2009

To apply please contact the Children's Centre Manager Sandra Mooney.

Tel: 01923 287 305 or mobile 07796 584 824

email: sandra.mooney@pre-school.org.uk

