

Provider Agreement and Minimum Standards Proforma

Provider agreement and minimum standards pro-forma (to be completed for each provider delivering activities for individual or groups of children)

This form is to assist individual schools to meet their statutory duty of care obligations.
All providers to sign declaration overleaf.

1. Provider contact information

Name of organisation: Hitchin Judo Club
Address: Town Hall Gymnasium, Town Hall, Brand Street, Hitchin SG5 1HX
Telephone number: (contact) 01462 455568
Email: mo@modesigns.co.uk
Name of contact: Michael Orton
Job title of named contact: 1st Dan, UKCC Level2 Coach, Treasurer

2. Activity details

Name / range of activity: Judo
Brief description of activity / activities: Weekly training in the knowledge and development (through a grading system) of all aspects of the sport of judo
Cost of activity / activities: junior player = £80 per year; British Judo Association mandatory licence = £21

3. New or previously unknown providers will be required to supply evidence that minimum standards are being met (see schedule within guidance).

For existing providers if minimum standards checks have already been undertaken and are held by the ESCO/hub school/individual school, updated verification may be required.

Individual schools are satisfied that checks have been completed.

Please circle:

4. Staff qualifications

As a provider you will take responsibility for ensuring that all staff involved in the delivery of activities hold appropriate qualifications. Sight of certificates must be provided if the school requires this.

5. Safeguarding

All staff who will have contact with children must have completed an enhanced CRB check and be ISA registered as applicable in accordance with the ISA guidance (see schedule within guidance). Please visit www.isa.gov.org.uk

As a provider you will take responsibility for ensuring all staff meet this requirement. You may also be required to show evidence to confirm this.

6. Insurance

Copies of public and employers liability insurance should be provided

Insurance cover	Limit of indemnity	Copy enclosed
Public Liability	£5million	link: http://www.britishjudo.org.uk/membership/insurance.php
Employers Liability (where 3 or more employees)	£10million	

7. Signatures

Provider representative name: Michael Orton

Signature: M.L.Orton

Date: 14th January 2011

Position: Coach / Treasurer

School representative name: Adrienne Arthurs

Signature: AC Arthurs

Date: 14.11.11

Position: ESCo North Stevenage

The individual school must sign and retain a completed copy of this form for each activity.
All invoices will be paid by the hub school who hold administrative responsibility for payment only.